

SWIM CANADA REMS REGISTRATION FOR OFFICIALS:

Anyone wishing to participate in swim meets as a timer must first register as an official with Swim Canada using their REMS system. This process is completed *annually*.

The timer courses are online e-modules that you can access through the learning management system (LMS), inside your Swim Canada REMS account.

4 Steps to Follow:

1) Register as an official using this link:

<https://swimming.canada.sportsmanager.ie/sportlomo/registration/member-registration/club/63794>

Swim Canada provides user guides for this process:

Guide for NEW officials:

 Self-Registration-for-NEW-Registrants-Training-Guide (1).pdf

Guide for RETURNING officials:

 Self-Registration-for-RETURNING-Registrants-Training-Guide.pdf

2) Login to your newly created REMS account, and from there, click on “Login to LMS”

Swim Canada has created a guide to help you login to the LMS.

 Login to LMS from REMS.pdf

IMPORTANT!

If you are following the guide, at step 4, you will click on “official”. On step 5, you will click on “**STATUS**”. This is different from the directions in the guide, which was created for coaches.

OFFICIAL INSTRUCTIONS

WELCOME

STATUS

CLINICS

SESSION

RESOURCES

PROFILE

LOGOUT

EN

FR

v5

WELCOME TO THE SWIMMING CANADA E-LEARNING SYSTEM

Important: Please read the following instructions before starting an eLearning module:

1. Click on the STATUS Button to see the full list of eLearning modules. Each eLearning module will take about 30 minutes and includes activities and a quiz to test what you are learning. The eLearning module includes audio, so please don't forget to turn up the volume on your computer or tablet. If you are using a smartphone, please ensure the mute button or ringer is set to "on". Please note that if you are using a tablet, you may be required to download an app (ex: Articulate Mobile Player) in order to play the eLearning module. We recommend that you have the Swimming Canada rule book available to reference or research whether it be in printed format or online.
2. If you would like to begin taking the eLearning module, please click on the ENROLL button.
3. The eLearning module will appear under SESSION. You have the option to complete each eLearning module over one or more sessions. The eLearning module will automatically start where you left off. Please note that you can only resume an eLearning module on the same electronic device and in the selected language.
4. Once you have registered for an eLearning module, the STATUS section will show that you are ENROLLED and IN PROGRESS. Once the eLearning module is completed, a green check mark will appear under COMPLETED and you will now be listed as QUALIFIED.
5. Once you have completed the eLearning module, please click the FINISH button on last slide in order to complete the eLearning module. Once the FINISH button is clicked, your Swimming Canada online registration system account will be automatically updated. Your account will show that you have completed the eLearning module.

We invite you to consult the [Swimming Canada Officials Certification Pathway](#) to understand the next steps in your certification process.

If you experience any issues or require assistance, please email education@swimming.ca.

ONLINE E-LEARNING MODULES FOR OFFICIALS

Swimming Canada's Learning Management System provides eLearning modules for officials.

The following eLearning modules are currently available for officials:

- Introduction to Swimming Officiating (formerly Timekeeper)
- Safety Marshal
- Chief Timekeeper
- Clerk of Course
- Canadian Para Swimming Online Deck Officials

3) You will complete both of the following two e-modules:

- **Safety Marshall** e-module
- **Introduction to Swim Officiating** e-module

4) Once you have completed both e-modules, you may fill out the PPP reporting form: <https://www.tritons.ca/ppp>. You have earned 2 PPP, and are now permitted to sign up as a timer at time trials and swim meets.

Please email Siobhann MacDougall (officials@tritons.ca) if you have any questions with this process. Thank you for volunteering!